

County of Bernalillo

State of New Mexico

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Purchasing Department

ONE CIVIC PLAZA, N.W.
ALBUQUERQUE, NM 87102
(505) 468-7013
FAX (505) 468-7067

DATE: November 4, 2010
TO: ALL PROSPECTIVE BIDDERS
FROM: Phillip Lee, Purchasing Administrator
Bernalillo County Purchasing Department
RE: Request for Bid (RFB) #0029-11-PL, Provide Materials, Supplies, and Installation of Carpet for Bernalillo County Children's Court Building located at 5100 Second Street NW for the First and Second Floors

LETTER OF INTEREST

The Bernalillo County Purchasing Department on behalf of the Public Works Division, Fleet/Facilities Department is currently requesting sealed bids from prospective bidders to:
Provide Materials, Supplies, and Installation of Carpet for Bernalillo County Children's Court Building located at 5100 Second Street NW for the First and Second Floors.

Sealed bids must be received no later than 2:00 p.m., local time, Wednesday, November 17, 2010 and addressed to the attention of the Purchasing Department, Bernalillo County, Public Works Division, 2400 Broadway SE, Building N, Front Desk, Albuquerque, New Mexico 87102. Delivery of bids is the sole responsibility of the bidder. The Purchasing Department will date and time stamp the sealed envelope upon receipt. A public opening and reading of Bids received will begin immediately following the 2:00 p.m. deadline in Conference Rooms "A/B."

For instructions to Bidders, bidding forms, and Contract Documents, including plans, specifications, and other documents to be used in connection with the submission of bids, prospective Bidders are invited to contact the Purchasing Manager for this procurement, Phillip Lee, Purchasing Administrator with the Bernalillo County Purchasing Department at (505)848-1550, fax (505) 848-1510, or E-mail: plee@bernco.gov. Bid documents can be picked up at Bernalillo County, Public Works Division, 2400 Broadway SE, Building N, Front Desk, Albuquerque, New Mexico 87102. A \$50.00 deposit will be required for each set of Contract Documents, and bidding forms. This deposit is refundable

provided the bidding documents are returned in usable condition within ten (10) days after the bid opening. Portions of bidding documents may be purchased at the cost of reproduction.

Bidding documents may be reviewed at the following locations:

Builder's News and Plan Room
3435 Princeton Drive, N.E.
Albuquerque, New Mexico 87107
Telephone number: (505) 884-1752

Construction Reporter
1609 Second Street, N.W.
Albuquerque, New Mexico 87102
Telephone number; (505) 243-9793

McGraw Hill Construction Dodge
1615 University Blvd., N.E.
Albuquerque, New Mexico 87102
Telephone number: (505) 243-2817

Bernalillo County reserves the right to issue addenda to the Specifications during the advertising period as provided in the Contract Documents. A record of all the addenda and copies of the same will be available to all qualified Bidders from the Bernalillo County Purchasing Department or the Engineer listed above.

Bidders shall be licensed as Contractors in the State of New Mexico at the time of Bid submittal and must include their license number and Contractor classifications held in the prescribed place on the bid form.

Questions regarding purchasing procedures shall be submitted to Phillip Lee, Purchasing Administrator, Bernalillo County Purchasing Department at (505)848-1550, fax (505) 848-1510, E-mail: plee@bernco.gov.